



P.O. Box 1209
Seattle, Washington 98111
www.portseattle.org
206.787.3000

**APPROVED MINUTES
COMMISSION REGULAR MEETING APRIL 26, 2022**

The Port of Seattle Commission met in a regular meeting Tuesday, April 26, 2022. The meeting was held at the Seattle-Tacoma International Airport Conference Center, located at 17801 International Blvd, Seattle WA, Mezzanine Level, and virtually on Microsoft Teams. Commissioners Calkins (participating virtually), Cho, Felleman, Hasegawa, and Mohamed were present.

1. CALL to ORDER

The meeting was convened at 12:00 p.m. by Commission Vice-president Sam Cho.

2. EXECUTIVE SESSION pursuant to RCW 42.30.110

No executive session was held, and the public session convened at 12:00 p.m. Commission Vice-president Cho led the flag salute.

3. APPROVAL of the AGENDA

¹The agenda was approved as presented without objection.

In favor: Cho, Felleman, Hasegawa, and Mohamed (4)

Opposed: (0)

4. SPECIAL ORDERS OF THE DAY

4a. Holocaust Remembrance Day Proclamation.

Request document(s) included a [proclamation](#).

Presenter(s):

Bookda Gheisar, Senior Director, Office of Equity, Diversity, and Inclusion
Sandra Kilroy, Senior Director, Environment, Sustainability and Engineering
Dave Kaplan, Local Government Relations, External Relations
Ilana Cone Kennedy, Chief Operating Office, Holocaust Center for Humanity

Commission Clerk Michelle Hart read Item 4a into the record.

Executive Director Metruck introduced the item.

¹ Commissioner Calkins was not yet in attendance at the time of this vote.

Digital recordings of the meeting proceedings and meeting materials are available online – www.portseattle.org.

Bookda Gheisar, Senior Director, Office of Equity, Diversity, and Inclusion, spoke regarding Holocaust Remembrance Day and introduced Ilana Cone Kennedy, Chief Operating Officer of the Holocaust Center for Humanity.

Ilana Cone Kennedy spoke regarding the tragedy of the Holocaust and the reason and meaning behind Yom HaShoah, Holocaust Remembrance Day. She spoke regarding the services and purpose of the Holocaust Center for Humanity.

Bookda Gheisar, Sandra Kilroy, and Dave Kaplan read the proclamation into the record.

Commission Felleman and Members of the Commission spoke regarding the significance in recognizing Yom HaShoah and in the Port's ongoing support of the annual proclamation and the Jewish community.

The motion, made by Commissioner Felleman, carried by the following vote:

In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

5. EXECUTIVE DIRECTOR'S REPORT

Executive Director Metruck previewed items on the day's agenda and made general and meeting-related announcements.

6. COMMITTEE REPORTS

Commission Strategic Advisor Erica Chung, provided a report regarding the April 20, 2022, Sustainability, Environment, and Climate Committee meeting.

7. PUBLIC COMMENT

Public comment was received from the following individual(s):

- The following person spoke in support of Agenda Item 10c regarding an agreement with the Seattle Aquarium for a project investigating urban kelp forests: Jodie Taft, Puget Sound Restoration Fund.
- The following people spoke regarding their concerns related to over-tourism and non-compliance with environmental regulations of the Alaskan cruise industry: Karla Hart, Juneau, and Mary Stephenson, Ketchikan (*written comments also submitted*).
- The following people spoke to the issue of climate change and effects of the cruise industry: Elizabeth Burton (*written comments also submitted*), Neal Anderson, Cary Moon, Jordan Van Voast (*written comments also submitted*), Annemarie Dooley, and Stacy Oaks, residents.
- The following person spoke in support of cruise as an economic benefit to Huna, Alaska: Fred Parady, Huna Totem Corporation.
- The following person spoke regarding the maritime industry and the importance of cruise to the economy: Charles Costanzo, Puget Sound Pilots, representing master mariners.

- In lieu of spoken comment, written comments supporting the approval of Agenda Item 10c, were submitted by Erin Meyer, Director of Conservation Programs and Partnerships, Seattle Aquarium.
- In lieu of spoken comment, written comments regarding the Port's continued support of cruise, expansion of cruising, and the environmental impacts caused by cruising were submitted by: Iris Antman.
- In lieu of spoken comment, written comments regarding the climate effects of cruise ships and the need for meaningful mitigation efforts were submitted by: Robin Briggs.
- In lieu of spoken comment, written comments supporting Agenda Item 4a, Holocaust Remembrance Day Proclamation, were submitted by: Lindsay Wolpa.
- In lieu of spoken comment, written comments supporting the opening of cruise season, were submitted by: Patrick Bannon, President, Bellevue Downtown Association.

[Clerk's Note: All written comments are combined and attached here as [Exhibit A.](#)]

8. CONSENT AGENDA

[Clerk's Note: Items on the Consent Agenda are not individually discussed. Commissioners may remove items for separate discussion and vote when approving the agenda.]

- 8a. Approval of the Regular Meeting Minutes of April 12, 2022.**
- 8b. Authorization for the Executive Director to Proceed with the Passenger Flow Metrics Project, to Utilize Port Staff and to Execute Contract(s) for Software, Equipment, Vendor Services, and Ten Years of Software License and Maintenance Fees in the Amount of \$630,000 and a Service Fee Contract Value of \$3,000,000. (CIP #C801188)**

Request document(s) included an [agenda memorandum](#) and [presentation](#).

- 8c. Authorization for the Executive Director to Proceed with the Energy Management System Project and Execute Contract(s) for Software, Equipment, Vendor Services, and Ten Years of Software License and Maintenance Fees in the Amount of \$540,000 and an Estimated Ten-Year Software License and Maintenance Fee of \$3,500,000. (CIP #C801166)**

Request document(s) included an [agenda memorandum](#) and [presentation](#).

- 8d. Authorization for the Executive Director to Execute a New Collective Bargaining Agreement Between the Port of Seattle and the International Brotherhood of Teamsters, Local 117, Representing Traffic Support Specialists at the Police Department Covering the Period from January 1, 2022, through December 31, 2024.**

Request document(s) included an [agenda memorandum](#) and [agreement](#).

- 8e. Authorization for the Executive Director to Execute a New Collective Bargaining Agreement Between the Port of Seattle and the Pacific Northwest Regional Council of Carpenters, Local 30, Representing Carpenters, Millwrights, and Piledrivers, at Marine Maintenance, Aviation Maintenance, and Port Construction Services Covering the Period from January 1, 2022, through December 31, 2026.**

Request document(s) included an [agenda memorandum](#) and [agreement](#).

- 8f. Authorization for the Executive Director to Execute a New Collective Bargaining Agreement (CBA) Between the Port of Seattle and the International Association of Machinists and Aerospace Workers, Local 289, Representing Inventory Specialists at the Port of Seattle Covering the Period from January 1, 2022, through December 31, 2025.**

Request document(s) included an [agenda memorandum](#) and [agreement](#).

- 8g. Order No. 2022-06: Appointing Members to the Port of Seattle Commission Board of Ethics.**

Request document(s) included an [order](#).

- 8h. Adoption of Resolution No. 3801: A Resolution Authorizing the Issuance and Sale of Intermediate Lien Revenue and Refunding Bonds in One or More Series in the Aggregate Principal Amount of Not-to-Exceed \$1,000,000,000, for the Purposes of Financing Capital Improvements to Aviation Facilities and Refunding Certain Outstanding Revenue Bonds of the Port; Setting Forth Certain Bond Terms and Covenants; and Delegating Authority to Approve Final Terms and Conditions and the Sale of the Bonds.**

Request document(s) included an [agenda memorandum](#), [resolution](#), and [presentation slides](#).

- 8i. Authorization for the Executive Director to Complete Design and Utilize Port Crews and Small Works Contracts to Complete Repairs Associated with the 2021 Garage Fire Repairs Project at Seattle-Tacoma International Airport in the Amount of \$750,000 and a Total Estimated Project Cost of \$900,000.**

Request document(s) included an [agenda memorandum](#).

- 8j. Authorization for the Executive Director to Complete Design for the Tye Pond Effluent Pipe Replacement Project Located South of the Seattle-Tacoma International Airport in the Amount of \$390,000 and a Total Estimated Project Cost of \$2,540,000. (CIP #C801173)**

Request document(s) included an [agenda memorandum](#) and [vicinity map](#).

- 8k. Authorization for the Executive Director to Execute a Major Public Works Construction Contract to Provide Full Functional Wide Body Aircraft Capacity at the Concourse N Gate N16. No additional funding is associated with this Request. (CIP #C800556)

Request document(s) included an [agenda memorandum](#) and [presentation slides](#).

- 8l. (Number not used.)

- 8m. Authorization for the Executive Director to Execute a Project Administration Agreement with Sound Transit to Provide Reimbursement to the Port of Seattle for the Costs of Certain Services and Products Related to the Project and to Execute Task Orders that are Consistent with the Agreement and Do Not Exceed a Combined Total of \$5,000,000.

Request document(s) included an [agenda memorandum](#), [draft agreement](#), and [presentation slides](#).

- 8n. Authorization for the Executive Director to Authorize up to an Additional \$15,500,000 of the C Concourse Expansion Budget to Fund Baggage Transfer Line Work, to Transfer up to \$15,500,000 in Funds from the C Concourse Expansion Project to the Baggage Optimization Project (CIP# C800612), and to Request Authorization to Execute a Project Labor Agreement. (CIP #C800845)

Request document(s) included an [agenda memorandum](#) and [presentation slides](#).

The motion for approval of consent agenda items 8a, 8b, 8c, 8d, 8e, 8f, 8g, 8h, 8i, 8j, 8k, 8m, and 8n carried by the following vote:

In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

10. NEW BUSINESS

- 10a. Industrial Development Corporation Annual Meeting – Approval of Minutes, Designation of Officers, and Annual Report for 2021.

Request document(s) included [meeting materials](#) and [minutes](#).

Presenter(s):

Scott Bertram, Manager, Corporate Finance Analysis, Finance and Budget
Ian Burke, Financial Analyst Corporate, Finance and Budget

Clerk Hart read Item 10a into the record.

[Clerk's Note: At this time, the Commission meeting recessed, and the Industrial Development Corporation convened its annual meeting of 2021. Director Cho called the meeting to order at 1:15 p.m.]

Executive Director Metruck introduced the item and presenters.

APPROVAL OF MINUTES

A motion, made by Director Felleman, for approval of the May 11, 2021, IDC meeting minutes, carried by the following vote: In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)
Opposed: (0)

DESIGNATION OF OFFICERS

Director Cho read the slate of 2022 Directors into the record.

A motion, made by Director Mohamed, for approval of the slate of 2022 Industrial Development Corporation Directors, carried by the following vote: In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)
Opposed: (0)

The designated Directors for the IDC are as follows: Director Calkins, Director Cho, Director Felleman, Director Hasegawa, and Director Mohamed.

Scott Bertram introduced Ian Burke, who provided the annual report of the Industrial Development Corporation (IDC). The report addressed activity and status of the IDC in 2021.

Discussion ensued regarding remaining IDC projects and associated timelines to pay off debt.

[Clerk's Note: Director Cho adjourned the annual meeting of the IDC without objection and the regular business meeting of the Port of Seattle Commission reconvened at 1:22 p.m.]

10b. Authorization for the Executive Director to Execute a Cooperative Research and Development Agreement with Pacific Northwest National Labs, Sandia National Labs and Seattle City Light to Study Risk Assessment of Large-Scale Hydrogen Storage in a Port Environment in the Amount Not-to-Exceed \$35,000 Toward a Total Estimated Project Cost of \$1,100,000.

Request document(s) included an [agenda memorandum](#), [agreement](#), and [presentation slides](#).

Presenter(s):

Sarah Ogier, Director, Maritime Environment and Sustainability
David Fujimoto, Senior Environmental Program Manager, Maritime Env and Sustainability
Philip Jensen, Engineer Team Lead, Operational Systems Engineering, Pacific Northwest National Lab

Commission Clerk Michelle Hart read Item 10b into the record.

Executive Director Metruck introduced the item.

The presentation addressed:

- the request for the Executive Director to enter into an interagency cooperative research and development agreement for a Hydrogen Storage Risk Assessment with Pacific Northwest National Laboratory (PNNL), Sandia National Laboratory, and Seattle City Light;
- details of the agreement;
- exploring clean fuels is part of the Port's climate strategies;
- scope of the project;
 - energy storage at end-use locations
 - risk assessment of large volume storage in urban industrial setting
 - generation, conversion and storage technologies
 - operational use case analysis (widespread heavy-duty vehicles, energy storage, grid support, maritime fueling)
 - cyber security assessment
 - use of risk assessment products for education and stakeholder engagement
- schedule of the agreement and project.

Members of the Commission and staff discussed:

- if hydrogen would be produced, as well as stored, on-site in the assessment;
- risks associated with large scale storage;
- why buildings are excluded from the use case analysis; and
- future opportunities which may result in continued assessment.

The motion, made by Commissioner Felleman, carried by the following vote:

In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

10c. Authorization for the Executive Director to Execute an Agreement with the Seattle Aquarium for a Project Investigating Urban Kelp Forests in the Amount Not-to-Exceed \$120,000; and that the Commission Exercises its Authority Under RCW 53.19.020(5) to Determine a Competitive Solicitation Process is Not Appropriate or Cost Effective for this Action.

Request document(s) included an [agenda memorandum](#) and [presentation slides](#).

Presenter(s):

Sarah Ogier, Director, Maritime Environment & Sustainability
Kathleen Hurley, Senior Environmental Program Manager, Maritime Environment & Sustainability

Commission Clerk Michelle Hart read Item 10c into the record.

Executive Director Metruck introduced the item.

The presentation addressed:

- the request for approval for a competitive exemption to contract with the Seattle Aquarium to undertake the urban kelp research project;
- context for urban kelp research;

- Smith Cove Blue Carbon Project
- sustainable shorelines initiative
- partnership with Seattle
- Aquarium exhibit
- Duwamish Basin Steward
- kelp research will inform Port efforts to improve the nearshore environment;
- project synopsis; and
 - investigate what causes kelp to thrive in an urban environment
 - establish urban kelp forest monitoring sites
 - use scuba, remotely-operated devices, and machine learning to survey urban kelp forests
 - develop an ecological characterization of urban kelp forests
 - engage and increase awareness with the public
 - share results with partner agencies
- next steps and schedule.

Members of the Commission and staff discussed:

- use of an underwater drone to study kelp beds;
- the educational component of the project;
- the partnership of the Port and the Seattle Aquarium;
- funding for the project previously approved in the budget; and
- opportunities for youth to engage in the project as it is defined.

The motion, made by Commissioner Felleman, carried by the following vote:

In favor: Calkins, Cho, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

11. PRESENTATIONS AND STAFF REPORTS

11a. Baggage Optimization Program Update – Second Quarter 2022.

Presentation document(s) included an [agenda memorandum](#) and [presentation slides](#).

Presenter(s):

Ed Weitz, Capital Program Leader, AV Project Management Group

Jamie Tomosada, Capital Project Manager V, AV Project Management Group

Commission Clerk Michelle Hart read Item 11a into the record.

Executive Director Metruck introduced the item and presenters.

Members of the Commission and staff discussed:

- purpose of the project – airport-wide public safety and security program that improves customer service for both airlines and passengers by providing flexibility, reliability, and efficiency;
- the project replaces six individual baggage screening systems with a centralized system that optimizes the operation and functionality of the checked baggage system;

- phase status of the project;
- Phase 3 schedule;
- project budget;
- critical issues;
- upcoming Commission requests and Majority in Interest airline vote on Phase 3;
- project photos; and
- outbound baggage flow currently and with optimization.

Members of the Commission, staff, and presenters discussed:

- security protocols to guard against cyber-attacks;
- public outreach regarding the project;
- the total number of miles associated with the conveyor belt;
- WMBE and other minority business opportunities; and
- the project coming in under budget.

11b. Sustainable Century and Fly Quiet Awards.

Presentation document(s) included an [agenda memorandum](#) and [presentation slides](#).

Presenter(s):

Sandra Kilroy, Senior Director, Environment, Sustainability and Engineering
Jane Dewell, Senior Manager, Environmental Programs, Storm Water Utility
Jeremy Webb, Environmental Program Manager, Aviation Environment & Sustainability
Thomas Fagerstrom, Airport Noise Programs Coordinator, Noise Programs

Commission Clerk Michelle Hart read Item 11b into the record.

Executive Director Metruck introduced the item and presenters.

Members of the Commission and staff discussed:

- 2020 – 2021 Award Program;
 - awards for tenants and businesses supporting Port sustainability goals since 2010
 - recognize sustainability accomplishments of local Aviation and Maritime industries
 - recognize airline noise reduction efforts
 - opportunities for small businesses
 - winners determined by staff with Senior Management concurrence
- Sustainable Century Award winners;
 - Bellair Charters and Airporter Shuttle
 - Fishermen's Finest
 - SSA Marine
 - Delta Airlines
 - Southwest Airlines
 - Whooshh
- Maritime Sustainable Century Awards;
 - Equitable COVID Pandemic Recovery – SSA Marine/Carrix
 - Environmental Innovation – Whooshh Innovations
- Aviation Sustainable Century Awards; and

- Environmental Innovation – Bellair Charters and Airporter Shuttle
- Greatest use of airport ground power systems – Southwest Airlines
- Highest percentage of fuel-efficient aircraft use – Delta Airlines
- 2022 Fly Quiet Awards;
 - Top Fly Quiet scoring airline for their operations in 2021 – Spirit Airlines
 - Significantly lower takeoff noise than other domestic carrier in 2021 – Frontier Airlines
 - Most improved Fly Quiet score in 2021, significantly reduced noise levels – EVA Airways.

Discussion ensued regarding:

- pre-conditioned air ground support;
- awards based on quantifiable data;
- award criteria growing from year-to-year in the program; and
- data collected by and input from StART into the award criteria.

12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS –

Members of the Commission made closing comments; Commissioners Felleman and Hasegawa reported regarding their port-related travel to explore offshore wind and tourism; and Commissioner Cho's birthday was celebrated.

13. ADJOURNMENT

There was no further business and the meeting adjourned at 3:07 p.m.

Prepared:

Attest:

Michelle M. Hart, Commission Clerk

Toshiko Hasegawa, Commission Secretary

Minutes approved: May 10, 2022